



Istituto Italiano di Cultura
3000 Whitehaven Street NW
Washington, DC 20008

Service Agreement

between

the Italian Cultural Institute, located at 3000 Whitehaven Street NW, Washington, DC 20008, represented by the Director, Emanuele Amendola, hereinafter called "Institute"

and

Linemark, located at 501 Prince Georges Boulevard, Upper Marlboro, MD 20774, represented by the Account Executive, Mr. Chris Estep, hereinafter called "Linemark"

Whereas:

The Institute is presenting the art exhibition entitled "Marco Bagnoli, Domenico Bianchi, Remo Salvadori: from the Olnick Spanu Collection" at Hillyer Art Space, located at 9 Hillyer Court NW, Washington, DC 20008, from the dates of May 5, 2017 to July 2, 2017 (the Event), and accepts the Contractor's proposal submitted on April 14, 2017.

The two Parties to this agreement, as represented above, agree to the following terms and conditions:

- 1) Services: Linemark shall provide the following service: digital printing of n. 750 copies of the catalog accompanying the Event according to the specifications indicated in the proposal. Services shall include the following: trim to size; saddle stitch. The catalog shall be delivered by May 1st, 2017.
- 2) Fee: For the services described above, the Institute agrees to pay the overall gross amount of \$1,972.98 (one thousand nine hundred seventy two US dollars and 98 cents) (the Fee).
- 3) Payment: The Institute agrees to pay 100% of the Fee via bank check or electronic bank transfer issued to Linemark following the satisfactory completion of the services and upon receipt of a formal invoice. The amount is exempt from any and all taxes in compliance with international norms currently in effect governing diplomatic immunity and privilege.
- 4) Tax liability. The Contractor commits to the fulfillment of any and all tax obligations that may result from the above payment.
- 5) The Institute preserve the rights to rescind this agreement by simple written notification with no obligation to pay the Fee in the following cases:
 - failure of the Contractor to comply with the terms of this agreement;
 - evident negligence of the Contractor in the execution of the services.
- 6) In case of any dispute arising from this agreement, the Parties agree to resort to legal action only after all attempts to reach an amicable resolution have been exhausted, in



which case, the immunities and privileges established by international agreements and treaties shall apply.

- 7) This agreement does not constitute an employment agreement between the two Parties.
- 8) This agreement cannot be automatically renewed.
- 9) Linemark gives consent to the processing of the information contained in this agreement in accordance with the law on transparency in the Italian Public Administration (Legislative Decree 33/2013). Linemark consents to the processing of personal information, pursuant to Legislative Decree 196/2003, for the purposes related to the execution of this agreement.
- 10) The Parties agree to the processing of personal information in compliance with the laws on the right to privacy.

This Agreement drafted in 2 (two) originals is signed by the parties.

Washington, DC, April 18, 2017

		
Linemark Chris Estep Account Executive		Italian Cultural Institute Emanuele Amendola Director